

NAME _____

HARRISBURG BUS LOG

PAYROLL PERIOD _____

BUS ROUTES			CC	SHUTTLE		
DAY	AM	PM		IN	OUT	HOURS
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						
21						
22						
23						
24						
25						
26						
27						
28						
29						
30						
31						
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
TOTAL HOURS						

TRIPS WITH SUB			
DATE	DESTINATION	MILEAGE	HOURS
TOTAL HOURS			

TRIPS WITHOUT SUB			
DATE	DESTINATION	MILEAGE	HOURS
TOTAL HOURS			

Write name of substitute or who substituted for on day and route (AM or PM) when change occurred.